



RECENT
PASSPORT
PHOTO

PO Box 282 | Windhoek | Namibia | Tel: +264 61 235195 | E-Mail: admin@whs-edu.com
Sport Office: sport.office@whs-edu.com | www.whs-edu.com

DO YOU HAVE ANY BIOLOGICAL SIBLINGS CURRENTLY IN THIS SCHOOL? ☐ YES ☐ NO

Name of OTHER sibling(s):

Closing date: WEDNESDAY, 30 SEPTEMBER 2026, 13:00
APPLICATION FOR SCHOOL ENROLMENT FOR GRADE 12 AS-LEVEL

KINDLY ATTACH THE FOLLOWING:

1. 2 x Original Certified copies of Full birth certificate of the learner.
2. 1 x Original Certified copy of the November 2025 school report.
3. 1 x Original Certified copy of the Mock 2026 school report.
4. 1 x Recent Passport Photo
5. 1 x Original certified copy of the ID of the person responsible for the account.
6. Recommendation from current school (as per attachment).
7. **TAKE NOTE:** If not born in Namibia, please submit certified proof of study permit / residence permit / citizenship by descend / domicile. ADMISSION WILL NOT BE CONSIDERED WITHOUT ALL THE NECESSARY DOCUMENTATION.
8. Incomplete applications will **NOT** be considered.
9. No late applications will be considered.

LEARNER INFORMATION

Surname: _____
First Names: _____
Preferred name: _____
Date of Birth: _____ Birth Certificate no.: _____
Current Grade: _____ Cell no.: _____
Current School: _____
Gender: ☐ Male ☐ Female
Home Language: ☐ Afrikaans ☐ English ☐ Other _____
Nationality: _____
Twin / Triplet also applying at WHS: _____

If the child's biological father or mother attended WHS, please indicate in which team he or she was:

☐ KANNIEDOOD ☐ WAG-'N-BIETJIE ☐ SWARTHAAK

If the child's biological brother or sister currently attends WHS or previously attended WHS, indicate the appropriate team:

☐ KANNIEDOOD ☐ WAG-'N-BIETJIE ☐ SWARTHAAK

**EXTRA MURAL ACTIVITIES, ACHIEVEMENTS
AND LEADERSHIP SKILLS:**

PERSON RESPONSIBLE FOR ACCOUNTS

Surname: _____
Name: _____
ID No.: _____
Cellphone no.: _____
Email Address: _____
Postal Address: _____

**SCHOOL CORRESPONDENCE MUST BE
SEND TO:**

Surname: _____
Name: _____
Email Address: _____
Cellphone no Father.: _____
Mother.: _____

FOR OFFICE USE ONLY

SUBJECT APPLIED FOR	MARKS OBTAINED	
	NOVEMBER 2025	MOCK 2026
1.		
2.		
3.		
4.		
5.		

GENERAL INFORMATION:

1. The School's budget, as approved by the Parents, is currently **N\$10,900.00 p.a., but may increase after the yearly Budget Meeting in October of this year.** Active parent involvement and contributions are critical to the school in the continuance of the academic and administrative excellence.
2. The following compulsory financial requirements must be met – take this into account when making the subject selection:
N\$800.00 p.a. for the following subjects: Photography, Art & Design and Design & Technology. This fee is payable on the first day of school (**Registration day**), **but may increase after the yearly Budget Meeting in October of this year.**
3. Sport participation is currently **N\$3500.00 per annum.** Please budget accordingly if your child will participate in any of the sport codes offered at our school. **This fee includes membership to the WHS High Performance Centre, but may increase after the yearly Budget Meeting in October of this year.**
4. Sportswear and promotional items are available at the school's sport shop. Some of these items are compulsory e.g. WHS Golf Shirt.
5. The Ministry of Education does not supply **all** textbooks as per the new curriculum implemented in 2021, so please be advised that you will have to purchase some of your child's textbooks. All other stationery, e.g. calculators, exercise books, pens etc. is also for your own account.
6. School uniform suppliers: OTB Sport, Boundary Wholesalers.
7. **This application does not guarantee placement in the school, nor does the date of application indicate any specific order of priority.**
8. Kindly submit applications to other educational institutions as well (at least 4), as only a limited number of applicants can be accepted by Windhoek High School.
9. Collateral information will be obtained from previous schools in order to confirm a learner's general behaviour and academic achievements.
10. This application will only be considered if all the requested information is completed in full and attached accordingly.
11. No documents will be returned. Please make and keep your own copies.
12. No email correspondence will be accepted.
13. Hostel accommodation will only be available for learner's residing outside of Windhoek. Please complete the hostel form separately, but return it together with this application.
14. Hostel Fund (inclusive of extra meals) is currently: **N\$13 000.00** per annum (the amount can change with budget meeting which will be in October of this year).
15. **Schools are advised not to place learners from other regions in Khomas Schools during this exercise as it is vital that all learners from the other 19 Khomas schools NOT offering AS level in the region, to receive priority.**

GRADE 12 (ADVANCED SUBSIDIARY LEVEL)

A minimum of three (3) and a maximum of five (5) subjects must be offered in Grade 12 (AS) of which one subject must be a language.

The subject will not be offered if there are not 15 learners or more who are interested.

Please indicate (tick ✓) from the following subjects in which the learner has obtained at least a C-symbol in Grade 11 (O) and will be taken on Grade 12 (AS) level.

Afrikaans 1st Language		English 1st Language		Oshikwanyama 1st Language	
Afrikaans 2nd Language		English 2nd Language		Otjiherero 1st Language	
Mathematics		German Foreign Language		Design & Technology	
Accounting		Business Studies		Economics	
Biology		Chemistry		Physics	
Geography		History			

N\$275.00 p.a for Chemistry practical
N\$275.00 p.a for Physics practical

Successful candidates can only be placed in WHS once the final results have been received.

DECLARATION BY PARENT OR GUARDIAN:

I have read and understood the content of this application and all information supplied by me is correct. I further undertake to submit myself and my child to the rules and regulations as set by the school.

I approve the subject choices of my child.

SIGNATURE: FATHER / GUARDIAN

SIGNATURE: MOTHER / GUARDIAN

SIGNATURE: LEARNER

DATE

DETAILS OF THE PARENTS:**FATHER / GUARDIAN:**

Title: _____

Full Name: _____

Surname: _____

ID no: _____

Work no: _____

Cellphone no: _____

Postal Address: _____

Residential Address: _____

Email Address: _____

Occupation Status: _____

Occupation: _____

Place of Employment: _____

Is the learner living with this parent? ☐ Yes ☐ No**DETAILS OF THE PARENTS:****MOTHER / GUARDIAN:**

Title: _____

Full Name: _____

Surname: _____

ID no: _____

Work no: _____

Cellphone no: _____

Postal Address: _____

Residential Address: _____

Email Address: _____

Occupation Status: _____

Occupation: _____

Place of Employment: _____

Is the learner living with this parent? ☐ Yes ☐ No**CONSENT FORM**

Dear Parents

RE: DRUG / ALCOHOL ABUSE

Due to serious incidents of drug abuse in schools, this letter serves to inform all parents who are interested to enrol their children at WHS, that Windhoek High School will maintain a **ZERO TOLERANCE** policy at all times for drug or alcohol abuse or the dealing thereof.

Hence learners who are found guilty will face **IMMEDIATE EXPULSION**.

Please sign below as an acknowledgment of this notice and submit to Windhoek High School together with the application.

I, _____ parent / guardian of

_____ (learner) hereby take note of this letter and give permission to WHS to test him / her for the use of illegal substances at any time.

Signed at _____ on this _____ day of _____ 20____

Signature

FINANCIAL PLEDGE FOR WHS

I, _____

ID no.: _____

Cellphone no.: _____

Email Address: _____

Father / mother / guardian of _____ herewith:

1. confirm that I freely choose Windhoek High School as the preferred school for my child;
2. commit myself to become a member of the WHS Learners Excellence Contribution and to make a financial contribution for the duration of my child's attendance at WHS, of which the total amount for 2026 is indicated below;
3. acknowledge that the indicated amount below might change, pending the outcome of the Parents Budget Meeting which will be held in October 2026;
4. acknowledge that this contribution is a donation towards the education of my child;
5. pledge to support Windhoek High School, which is the school of my choice, to the best of my abilities;
6. N\$100.00 p.a for Chemistry practical.
N\$100.00 p.a for Physics practical.
take note of the additional, once off payment for Design & Technology Photography or Art and Design. Should my child choose this field of study; the amount thereof is N\$ 800.00 p.a. strictly payable on the day of registration day 2027. (Should this payment not be received, your child will be advised to choose another subject.)

2026 Learner Excellence Contribution - N\$ 10,900.00 per year but may increase after the yearly Budget Meeting in October of this year
(Teaching, Administration, Security, Insurance, Maintenance, IT, Cleaning, Paper, etc)

Signature

Date



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RECOMMENDATION BY GUIDANCE OR CLASS TEACHER

To be completed by the **Guidance or Class Teacher** of the learner's current school. (Current School – please submit via email to admin@whs-edu.com or per hand).

Name and Surname of Learner:	Present grade:			
(Please indicate)	Excellent	Good	Average	Below Average
General behaviour & obedience				
Commitment to school work				
Submission to authority				
Respect for the school's Code of Conduct				
Leadership qualities				
Social interaction				
School attendance				
Parent's involvement with school related affairs				

Has the child been guilty of bullying in the past as well as this year?

YES / NO

Has this learner ever been found guilty of a criminal offence in a court of law or made him/herself guilty of serious transgressions such as fighting, alcohol and drug-related misbehaviour, smoking, in possession of dangerous weapons, pornography and explosive, physical or verbal sexual harassment, or theft?

YES / NO

If yes, please elaborate.

I, _____ declare that above information is to my knowledge correct and given in good faith.

Signed at _____ on this _____ day of _____ 20____.

Signature

Official School stamp